

## **Vestry Minutes—Church of Our Redeemer**

Wednesday, July 15, 2009 – 7:30 pm

Handley Library, Church of Our Redeemer

**Attendance:** Connie Parrish (Sr. Warden), George Murnaghan (Jr. Warden), Janet Kern (Clerk), Jim Neumann (Ass't Treasurer), Suresh Reginald (Ass't Treasurer), Erica Brotschi, Jed Geyerhahn, Jack Manes, The Rev. Sabeth Fitzgibbons.

Absent: Randy Bowlby, Dinesh Dulipsingh (Treasurer), Sandra Keshishian, Peter Lund, Lindsay Koso, Katherine Mirani.

The meeting was called to order at 7:30 pm by Connie Parrish; Sabeth then opened the meeting with a prayer.

**Approval of Minutes:** A MOTION was made and seconded to approve the minutes from the Vestry meeting of July 1, 2009. The motion was approved unanimously.

### **Treasurer's Report:**

Suresh presented a summary of our finances along with a written Treasurer's report:

As of the end of June, our expenses are 50% of annual budget and 57% of revenues. Office budget was significantly over budget. ; The current report also reflects an erroneous \$4,500 overpayment of snowplow expenses, which resulted from a duplicate invoice for these services. The treasurer team is in the process of recovering this payment from the vendor. In addition, consistent with past practice, the budgeting for personnel expenses was done on a straight line basis, with 1/12 of the budget allocated to each month. In practice, our personnel expenses have been "lumpy", owing mostly to the nature and timing of expenses associated with our Rector transition. However, by year end the treasurer team expects that overall personnel expenses will be consistent with the annual budget, so no adjustments to that budget is needed at this time.

MOTION to accept the Treasurer's report was unanimously accepted.

### **Other Financial Items:**

- **Office Supply Budget: MOTION:** to increase the budget for office supplies by from \$2700 to \$4500, an additional \$1,800. The motion was approved unanimously.
- **Endowment Update**  
We now have active Endowment Committee. Committee has worked with Finance to determine the amount of income available each year.
- **Waste Management**  
We were charged extra tipping fees because of Postal Drive for Food Pantry; vestry agreed that Food Pantry should pay the difference.

Vestry agreed to implement "13<sup>th</sup> month" appeal as soon as possible to raise approximately \$25,000 to fill the budget gap.

### **Calendar Review:**

Agreed that we would go ahead with Carnival in September and that planning for any future all-parish activities include first having conversation with Vestry.

**Rental Agreement:** deferred/postponed

### **Closing Prayer**

The meeting was adjourned at 9:00 pm with a prayer offered by George Murnaghan.

Respectfully submitted,

Janet Kern, Clerk