



the
Church of
Our Redeemer

Stage 2 Regathering Team

COFFEE HOUR SEPTEMBER 20, 2020

Regathering Team

Cassie Bowbly

Erica Brotschi

Murray Daniels

Christopher Huggins

Rev. Kate

Rev. Andrew (Thru 9/8)

Lori Wright

Paula Antonevich (Chair)

Motions passed on 9/16/2020

Approve restroom use plan and supply

Approve protocol for visitors

Approve protocol for building use with staff

Approve protocol for building use with current renters

Approve building use and grounds with Redeemer community

Approve protocol for contacting Lexington Board of Health

Approve expenditure for ventilation plan equipment

Restrooms

2nd floor restrooms are restricted to church staff.

Great Hall restrooms designated for volunteers, visitors, members of Redeemer community, all renters (except LPC)

Please minimize use.

Church staff will not use Great Hall restrooms

Cleaning

- Wear masks
- Wipe down or spray any touched surfaces, including doorknobs
- Close toilet lid.

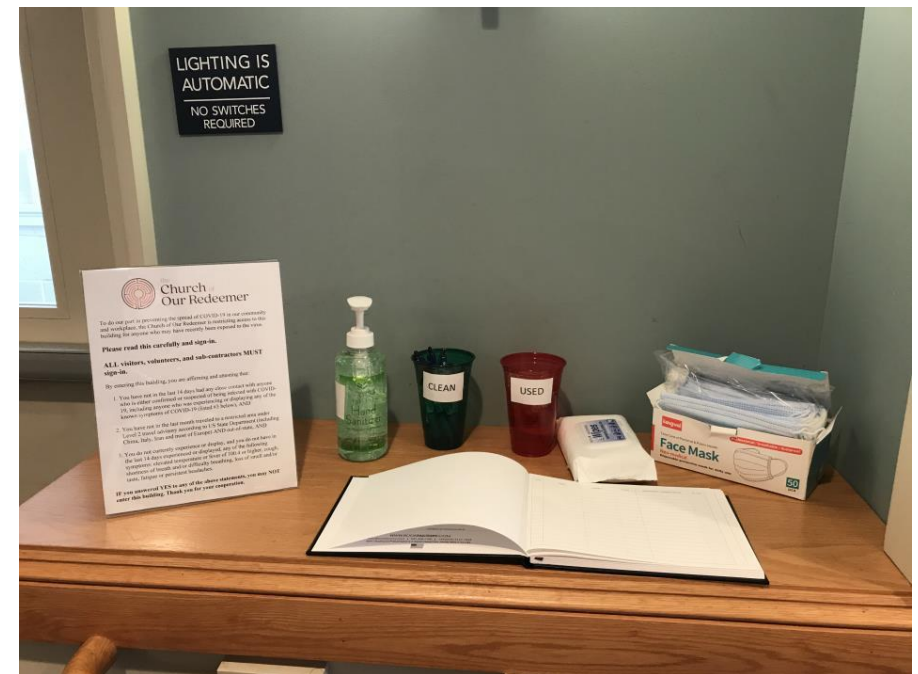
Protocol for visitors

Sign-in required for contact tracing

Must wear face mask

Sign-in stations at side entrances

Attestation poster, hand sanitizer, hand wipes, pens (wipe after use), single use masks and visitor logbook



Protocol for building use: Staff

Google spreadsheets to report planned visits to building.

Masks worn in all shared spaces: hallways, restrooms

Each staff member exclusive access to own office space

Bernadette records music in Sanctuary on Tuesday

Clergy and cameraperson in Sanctuary on Sunday

Roy will clean/wipe down Sanctuary on Tuesday

New Xerox machine will be in hallway: mask, wash hands and spray or wipe down after using

Protocol for Building Use: Current Renters

MOUs: dynamic and will be altered depending on key metric and building use

As of 9/16, MOU with Food Pantry and LPC

Pending MOU with LexEat Together

In conversation with:

- Young Adult AA (Tuesday)
- Lexington Gratitude AA (Monday)
- Boston Talitha Koum Church

Protocol for Building and Grounds Use : Redeemer Community

Small groups (limit to 10)

Offerings this fall:

- Staff in office one day per week
- Small group meetings in person outdoors in good weather
- Youth group meetings in person outdoors
- Small outdoor worship service, e.g. Compline on Labyrinth
- Atrium via Zoom from classroom Sunday mornings
- One volunteer for tech crew live streaming the service in balcony
- Sanctuary available for individual meditation during the week – sign up with Peggy

Use of the Church Sanctuary for Individual Mediation

Available Mondays, Wednesdays, and Thursdays

- Notify Peggy in advance
- Sign-in at side or ramp door
- Wear mask or face covering
- When possible open windows and close when you leave
- Wipe down areas in pews that you touched
- Restroom use restricted to downstairs
- No food or beverages in church
- If diagnosed with COVID-19 within 14 days, notify church office and Lexington Board of Health

Use of Church Grounds for Small Gathering: Convener responsibilities

Limited to 10 people

Convener

- Confirm date on Church calendar with Peggy
- Arrange for registration/sign-up with Peggy
- Publicize date
- Inform registrants of protocol

Use of Church Grounds for Small Gatherings: Attendees

Questionnaire on COVID-19 symptoms, recent contact and travel

Confirm asymptomatic on arrival

Bring own chair and space 6' apart

Maintain social distancing throughout program/meeting

Masks required upon arrival and departure and during

No food or beverage

Avoid sharing/passing papers

Rest room use restricted to downstairs

Protocol for Contacting Lexington Board of Health

All staff notify Rector if you have any symptoms

Work from home for two weeks

Must have negative PCR test to return to work

Through MOUs with Renters, they will notify us if a diagnosis of COVID, Redeemer shall conduct a deep cleaning per CDC guidelines

Notification Plan for COVID-19 Exposure

Collect contact information from individual

Check visitor logbook to verify date/individual/location in building

Notify Lexington Board of Health Office, Public Health Nurse, David Neylon, providing contact tracing info

Notify via email, the COOR congregation and staff of possible exposure

If advertently exposed quarantine for 14 days or be tested

Schedule deep cleaning of space last visited by the individual

Ventilation Plan as of 9/14/2020

Room by room breakdown provided

In warm weather: open window, use fans or use AC if available

In cold weather: open window, fan only on AC, box window fan, HPA purifier, CO2 meter

Rest rooms equipped with exhaust fan

Great Hall has HVAC MERV 13

Vestry approved the purchase of the Recovery Team's recommendations: filters, air purifiers, bionaire window fans, CO2 meters, and air circulators